

*Minutes of the Downtown Development Authority Meeting, Nov. 16, 2006 held at City Hall at 5:00 p.m.*

The Downtown Alliance was called to order by Don Townsend.

Members in attendance were Janie Ettien, Rex Harrison, Chairman Don Townsend and Allan Ward. A legal quorum was present.

Rex Harrison made the motion to approve the minutes from the October 19, 2006 meeting. Janie Ettien seconded the motion – all voted in favor – motion passed.

With no other business, Janie Ettien motioned to adjourn the meeting. Don Townsend seconded the motion – all voted in favor.

The Downtown Development Authority was called to order by Chairman Don Townsend.

Members in attendance were Janie Ettien, Rex Harrison, Don Townsend and Allan Ward. A legal quorum was present.

Rex Harrison made the motion to approve the minutes from the October 19, 2006 meeting. Allan Ward seconded the motion – all voted in favor – motion passed.

The Financial Report was presented and Rex Harrison motioned to approve. Allan Ward seconded the motion – all voted in favor – motion passed.

Vickie Seymour reported on activities of the Design Committee. Allan Ward reported on activities of the Economic Restructuring Committee. Rex Harrison reported on activities of the Promotion Committee. No Organizational Committee was rendered at this meeting. Each committee chair reported 2008 budget and work plans to be delivered to the DDA Better Hometown Manager – Peter Cervelli.

Under new business, Rex Harrison motioned that the DDA pay a special prize of \$100.00 to the Dade Middle School for their contest scarecrow entry by the 7<sup>th</sup> and 8<sup>th</sup> grade students. Allan Ward seconded the motion – all voted in favor – motion passed.

Rex Harrison made the motion to pay \$250.00 to Michael Phillips for use of his sound equipment and \$100.00 for a cash prize for the best Christmas Float, both for the upcoming “Christmas in the Park” following the annual Chamber of Commerce Christmas parade. Janie Ettien seconded the motion – all vote in favor – motion passed.

Allan Ward motioned that we pay an outstanding bill for four advertising banners to Red Line Printing in the amount of \$100.00. Rex Harrison seconded the motion – all voted in favor – motion passed.

Rex Harrison made a motion to table the attendance policy, Janie Ettien seconded the motion – all voted in favor – motion carried.

Before the meeting adjourned Don Townsend thanked the board members for all of their hard work over the last two years. Townsend reported that you can actually “see the changes taking place” in the downtown area. This was a goal of the Mayor and the City Council when they appointed these members to the Downtown Development Authority in January 2005. Don reported that he would be stepping down from the DDA Board effective December 31, 2006. Unexpectedly, Don stepped down at Thursday nights meeting as Chairman of the Downtown Development Authority and passed the gavel to Vice Chairman Rex Harrison.

Don Townsend made a motion to accept his resignation as Chairman of the DDA effective immediately. Janie Ettien seconded the motion – all voted in favor – motion passed. Rex will be the acting Chairman at the December board meeting, until a new Chairman will be elected at their annual January 2007 board meeting. Don Townsend will begin his new role as Dade County Clerk on Monday, November 20, 2006.

With no other business, Janie Ettien motioned we adjourn the meeting; Don Townsend seconded the motion – all voted in favor – motion passed. Acting Chairman Rex Harrison declared the meeting adjourned.