

City of Trenton
Downtown Development Authority
May 26, 2005
Minutes

Meeting was called to order by Don Townsend.

The role was called. In attendance were Rex Harrison, Don Townsend, Sydney Lynch, and Janet York. Absent were Shane Ridley and Barton Harris. There was a quorum in attendance.

Minutes for the meetings of April 21 and 25, 2005 were read. A motion was made to accept both minutes by Janet York and seconded by Sydney Lynch. A vote was taken and both minutes were approved by the board unanimously.

Kathy Johnson, Executive Director of the Norwest Georgia Joint Development Authority, attended and made a presentation on asset based tourism and its potential for a positive impact on Dade Country and Trenton.

A motion was made by Rex Harrison to add Peter Cervelli as the third person to sign DDA checks. Janet York seconded the motion. A vote was taken and it was approved unanimously. It will still require two signatures on any DDA check.

A motion was made by Sydney Lynch to form a committee to develop by-laws for the Downtown Development Authority. Janet York, Peter Cervelli, and Don Townsend would be on that committee. Rex Harrison seconded the motion. A vote was taken and the motion was passed unanimously. A meeting will be held within the next 2 weeks (before June 10). A by-laws information package will be resent to Board members who did not receive the last package.

Creation of an associated 501c3 organization was discussed by the board. There was enough interest to pursue this further and it would be put on a future agenda.

Each standing committee reviewed their status. Status changes in action items will be reflected in an updated action item list.

Rex Harrison, Promotion Committee chairperson, reviewed Family Fest. He will present a final Family Fest financial statement at the next Board meeting.

The Design Committee chairperson, Don Townsend, asked that a notice be placed in the local papers asking if there are local businesses that would like to bid on two design projects. The two projects are 1) entrance signs for the four entranceways to the city and 2) a new street banner. Peter Cervelli will arrange to place the notices.

All other open action items were discussed and updated as to status.

The Board reviewed the application of Janey Ettien to be a board member of the DDA. A motion was made by Rex Harrison to recommend Ms. Ettien to the City commission as a new board member to replace Fred Stephens. Sydney Lynch seconded the motion. A vote was taken and the motion was passed unanimously.

A motion was made by Sydney Lynch to accept all DDA job descriptions. Janet York seconded the motion. A vote was taken and the motion was passed unanimously.

A Conflict of Interest Statement will be reviewed and voted on at the next meeting.

The City approached the DDA with a request to propose design criteria for downtown buildings. A motion was made by Sydney Lynch that the DDA Design Committee create such a proposal. Janet York seconded the motion. A vote was taken and the motion was passed unanimously.

The Board agreed to start a speaking tour that would encompass local churches and civic organization. A schedule will be developed for such a tour by Peter Cervelli.

The Board agreed to interview local business owners as to their desires for downtown. The board agreed to split the work between two teams of board members. A list of six questions will be devolved to aid in the interviews.

The Board agreed to discuss a business-of-the-month plan at the next Board Meeting.

Sydney Lynch made a motion to adjourn the meeting. Rex Harrison seconded the motion. A vote was taken and the motion passed unanimously.

Peter Cervelli
For Lucretia Houts